

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
July 24, 2018  
4:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 4:05 P.M. to discuss litigation contract negotiations, personnel matters and receive advice from the Solicitor.

**ATTENDANCE:**

Attending this meeting were Supervisors Gary Friend and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director, Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. NOTE: Supervisor Marcischak arrived at 4:18 P.M.

**VISITORS TIME:**

None

**DEVELOPERS TIME**

1. A motion was made by Mr. Friend and seconded by Mr. Alterio to reapprove the Arabian Meadow Plan of Lots as previously approved by the Chartiers Township Board of Supervisors on November 7, 2016 and April 10, 2018 for recording purposes. All Supervisors voted yes. The motion carried 2-0
  
2. A motion was made by Mr. Friend and seconded by Mr. Alterio to approve the combined Preliminary and Final Land Development Plan application for the MarkWest Houston Natural Gas Plant Additions, subject to the terms and conditions of the Township Planning Department review letter dated July 12, 2018, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated July 16, 2018. All Supervisors voted yes. The motion carried 2-0

3. A motion was made by Mr. Friend and seconded by Mr. Alterio to accept the public improvements for the Kingston Estates Plan of Lots, conditional up receipt of the appropriate maintenance security and the payment of outstanding engineering invoices and adopt Resolution R-8-2018 accordingly as recommended by the Township Engineer in her letter dated July 20, 2018. All Supervisors voted yes. The motion carried 2-0
4. A motion was made by Mr. Friend and seconded by Mr. Alterio to accept the public improvements of the outstanding portion of Linda Lane in the Countryside Estates Subdivision Plan, conditional up receipt of the appropriate maintenance security and the payment of outstanding engineering invoices and adopt Resolution R-9-2018 accordingly as recommended by the Township Engineer in her letter dated July 20, 2018. All Supervisors voted yes. The motion carried 2-0

### **STAFF REPORTS:**

All reports were accepted as submitted

### **SUPERVISOR REPORTS:**

Mr. Alterio – No report

Mr. Marcischak – No report

Mr. Friend- No report

**APPROVAL OF MINUTES** – A motion was made by Mr. Friend and seconded by Mr. Alterio to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of June 12, 2018, the Special Meeting of June 12, 2018 and the Regular Meeting of June 26, 2018 as presented. All Supervisors voted yes. The motion carried 2-0

### **OLD BUSINESS:**

1. Mr. Alterio advised the Board will hold off on action on the rezoning request until Mr. Marcischak arrived.
2. A motion was made by Mr. Friend and seconded by Mr. Alterio to award the quote for 8 Crossroads Road to Capelli Industries of McMurray, PA in the amount of \$19,699.00 as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion carried. 2-0
3. A motion was made by Mr. Friend and seconded by Mr. Alterio to award the bid for the 1990 Ford Rescue Truck to John Mueller of East Butler, PA in the amount \$3,300.00 as recommended by the Township Manager in accordance with the Municibid auction ending July 23, 2018. All Supervisors voted yes. The motion carried 2-0
4. A motion was made by Mr. Friend and seconded by Mr. Alterio to award half (½) of the proceeds from the sale of the Ford Rescue Truck to the Chartiers Township Volunteer Fire Department. All Supervisors voted yes. The motion carried 2-0

5. A motion was made by Mr. Friend and seconded by Mr. Alterio to award the bid for the 2006 Ford Explorer to Mike O'Brien of Jeanette, PA in the amount \$1,757.00 as recommended by the Township Manager in accordance with the Municibid auction ending July 23, 2018. All Supervisors voted yes. The motion carried 2-0
6. A motion was made by Mr. Friend and seconded by Mr. Alterio to award the bid for the 1996 Diamond Trailer to Douglas Lowden of Coraopolis, PA in the amount \$800.00 as recommended by the Township Manager in accordance with the Municibid auction ending July 23, 2018. All Supervisors voted yes. The motion carried. 2-0
7. A motion was made by Mr. Friend and seconded by Mr. Alterio to join the Pennsylvania Local Government Invest Trust and adopt Ordinance No. 377 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0
8. A motion was made by Mr. Friend and seconded by Mr. Alterio to authorize the Township Manager and Director of Public Works to advertise the bids for the replacement and repair of the Public Works Garage roof. All Supervisors voted yes. The motion carried. 2-0

#### **NEW BUSINESS:**

1. A motion was made by Mr. Friend and seconded by Mr. Alterio to authorize payment of invoices (General Fund: Checks #33057-33091: \$21,563.13; Sanitary Sewer Fund; Checks #1137-1143: \$136,757.15; Capital Reserve Fund: Checks #1032-1034: \$6,193.75; CTCC Operating Fund: Checks # 1292-1296: \$5,515.40; Local Service Taxes: Check # 1055: \$1,167.04; Liquid Fuels Fund: Check #1024: \$426.00; Revenue Gaming Fund: Checks # 1021-1023: \$ 829.39; Total All Funds: \$136,757.15). All Supervisors voted yes. The motion carried. 2-0

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mrs. Noble reported that the contractor is completing the punchlist. Dep approval was received and Township letters to the McClane property owners in the Sewer District dated July 24, 2018 were sent out including applications & payment process for lateral connection to be completed in sixty (60) days from the date of the letter.
2. Midland Sewer Project Update – The Solicitor is in contact with the litigation process with EMC, the Township insurance carrier, pertaining to the Hagerman property restoration.
3. WEWJA Agreement (South Strabane) –Mrs. Noble attempted to contact WEWJA's Solicitor with no response to date.

4. Canton Agreement (Route 18) – The signed Canton Township Agreement was transmitted as prepared by Canton’s solicitor and submitted as their preferred agreement. Their response is pending.
5. 2018 Sewer Rehabilitation Project – The Township Engineer reported that Gateway is finalizing the specs for the televising contracts in preparation for advertising to put this out to bid and have on the August 14, 2018 agenda.
6. CHJA Injunction – Mr. Liekar stated that the Injunction is continued until further order of the court. They have entered into discovery with a completion date of October 8, 2018 with a status conference schedule with Judge Lucas September 7, 2018.

NOTE: Mr. Marcischak joined the meeting at 4:18 P.M.

The Board revisited Old Business Item No. 1,

Mr. Marcischak to table action on the rezoning request of Angelo Quarture to rezone the subject parcel at 500 Western Avenue until the 4:00 P.M. Board Meeting on September 11, 2018.. All Supervisors voted yes. The motion carried.

Mr. Marcischak encouraged the parties involved to continue exploring alternative options to arrive at an amicable solution.

7. February Storm Events/Flooding Follow Up –
  - Road Damage
    - Allison Hollow Road – Construction has started with the upper portion of the road closed during the repair period anticipated for completion within the three (3) week time frame.
    - Arden Mines Road – Waiting for e repair design from the Project Engineer
  - Resident Flooding (wide spread, including)
    - McClane Farm Road – Status Quo
    - Fair Meadow Circle – No updated information
8. Veronica Drive Cul-de-sac Completion Request –Mr. Liekar has draw-ins from the Planning Commission meeting of July 17, 2018 for his review on what the engineer needs. He will have his findings to the Township Manager and Engineer within the next few days.
9. Off Road Vehicle Issues – All signs are installed and the security cameras are being installed. These actions should be a deterrent for the issues at hand.
10. 8 Crossroads Road Code – Mr. Friend said the paperwork was submitted to the DEP and awaiting approval for the CTVFD training burn to occur tentatively in early September. Capelli can be given notice to proceed with the awarded Clean-up around the house.

11. Community Center Sign – Mr. Jeffries reported that the foundation is dug and ready for the sign installation.
12. Plum Run Road Bridge Repair – Mrs. Slagle will follow-up with Gateway's Structure Engineer and will provide that information to the Township Manager for her to seek quotes on the project.
13. Landscaping Ordinance – Mr. McGurk stated that the Draft Ordinance was sent to Washington County Planning and the advertisement was prepared and sent to the Observer-Reporter. Everything is set for the Public hearing at the August 14, 2019 meeting.
14. Oil and Gas Ordinance – Same as the Landscaping ordinance details.
15. Pine Lawn Park – The topsoil is in place, raked and ready for hydro seeding.
  - A motion was made by Mr. Friend and seconded by Mr. Marcischak to award Landscaping for Less of Canonsburg, PA to do the hydro seeding at Pine Lawn Park at a cost not to exceed \$1,500.00. All Supervisors voted yes. The motion carried.
16. Municipal Building/Police Department HAVC Semi-Annual Maintenance Quotes: Four (4) quotes were received ranging from \$1,250.00 to \$4,468.00 for the maintenance contract. Mr. Jeffries will verify the quote specifications and action to award will be on the agenda for the August 14, 2018 meeting.
17. 2008 Public Works Dump Truck – Repair estimates came in at \$23, 015.00 on top of the prior repairs totaling \$25,000.00. Discussion ensued and options and costs will be explored to present at the next meeting.
18. Chartiers Run Watershed Task Force Letter Request – Mrs. Noble provided the request information from the Task Force.
  - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to send a support letter addressing the request totaling \$6,500.00 to be divided among the municipalities to do a watershed study and survey inspection to the Army Corps of Engineers. All Supervisors voted yes. The motion carried.
19. Host Inspector Vacancy – Mrs. Noble contacted prospective parties who may be interested in this position. Harshman Engineering offered to absorb the cost of training for their Code Enforcement Officer to be certified to inspect the Landfill on the Township's behalf. Any costs incurred qualify for submission for reimbursement from the State.

20. EIT Penalty and Waiver Request – P.A.M.S. sent out delinquent notices which have generated calls from people for the Township and School District to waive the penalty. The Board chose to take no action.
21. Cable/High Speed Internet Request – Mrs. Noble presented a request from an Ullom Road resident where there is no access to cable or high speed internet service and requesting the Township's assistance to help pursue such access.
  - A motion was made by Mr. Friend and seconded by Mr. Marcischak to send a letter of request on behalf of the resident to the franchise provider at no cost to the Township. All Supervisors voted yes. The motion carried.
22. CTCC Rental Extended Hours Request – The Board reviewed the request for extended hours beyond normal operating hours. The board determined to take no action on the request.
23. Lawson Proposal – Mr. Jeffries provided information on the Bolts and Bins stocking and replenishment of on-site bins maintenance plan proposal for the Public Works Garage.
  - A motion was made by Mr. Friend and seconded by Mr. Marcischak to award to Lawson Products for the bolts bin products as outlined in the proposal dated July 9, 2018 at initial set-up cost not to exceed \$2,677.89. All Supervisors voted yes. The motion carried.

**PUBLIC COMMENT:**

James Cowie of 231 McClane Farm Road questioned any updated information from the Engineers.

Attorney David Finder of Bassi, Vreeland & Associates, P.C. requested verification of the date for the action on the rezoning request at 400 Western Avenue. It is scheduled on the agenda for the September 11, 2018 meeting.

The Board recessed to Executive Session at 4:48 P.M. to receive advice from the Township Solicitor.

The Board resumed the meeting at 5:00 P.M.

No other action was presented.

**ADJOURNMENT:**

The meeting adjourned at 5:01 P.M.

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John Marcischak  
Secretary

.Bev Small – Recording Secretary